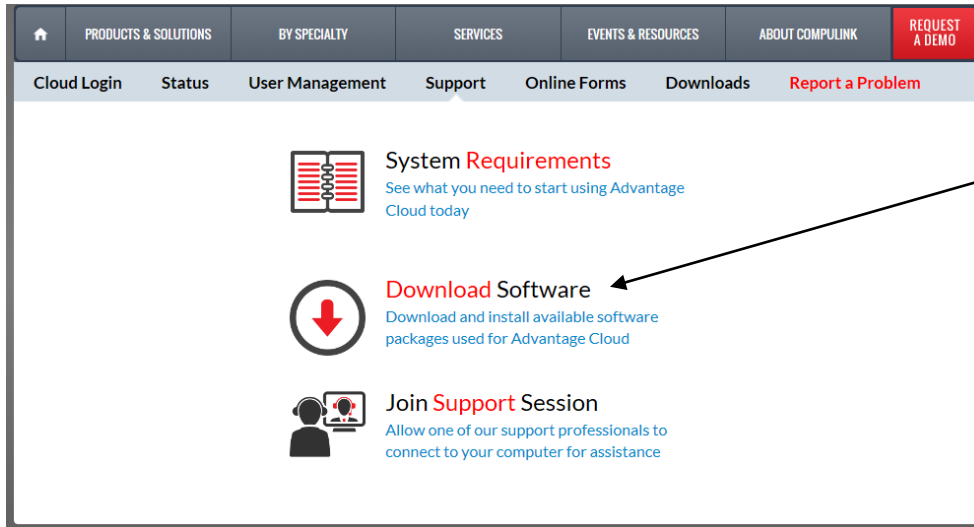


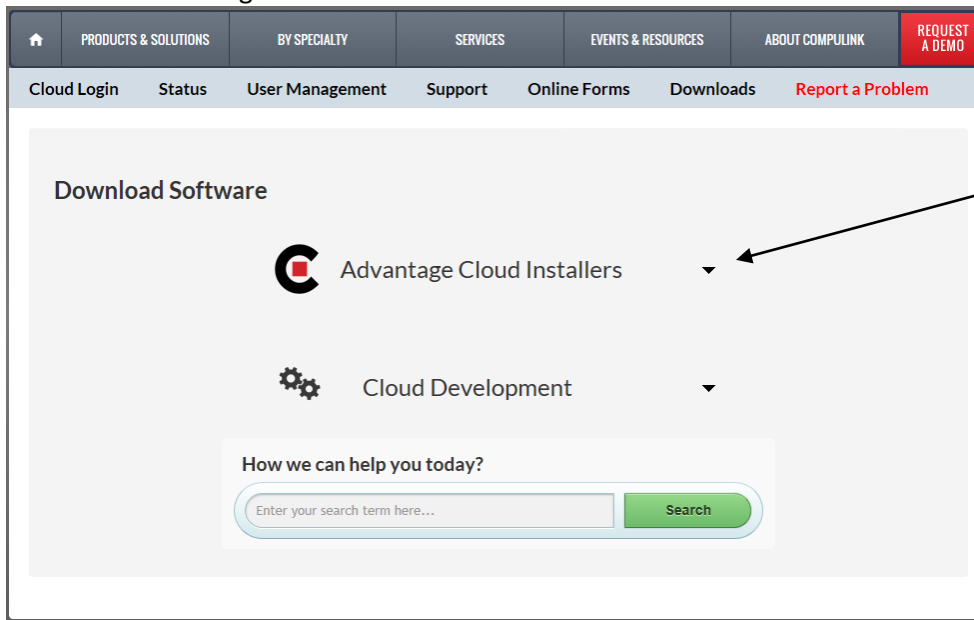
## Compulink Advantage Cloud Download, Install and login User Guide:

NOTE: You may be required to use the **UpdateAdmin** user ID and the password, **Welcome2016** if you are prompted to enter Administrator credentials to complete the download and install.

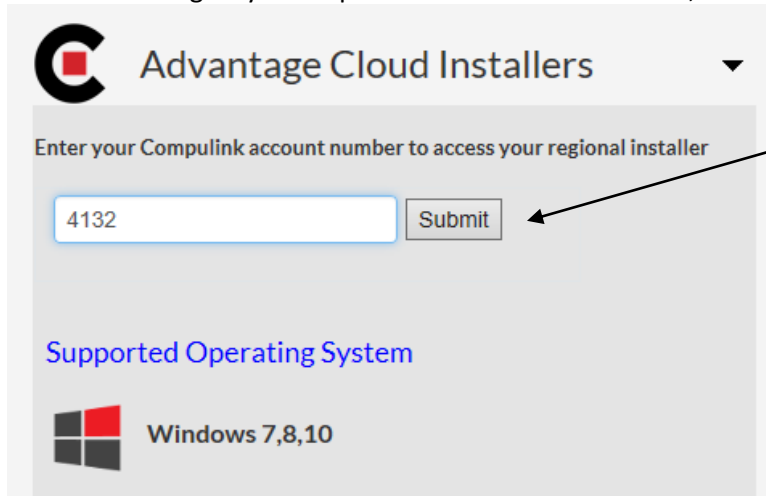
1. Select Link: <https://secure.compulink.net/support>
2. Select: **Download Software**



3. Select: Advantage Cloud Installer



4. Enter the Agency's Compulink account number: **4132**, select **Submit**.



Advantage Cloud Installers

Enter your Compulink account number to access your regional installer

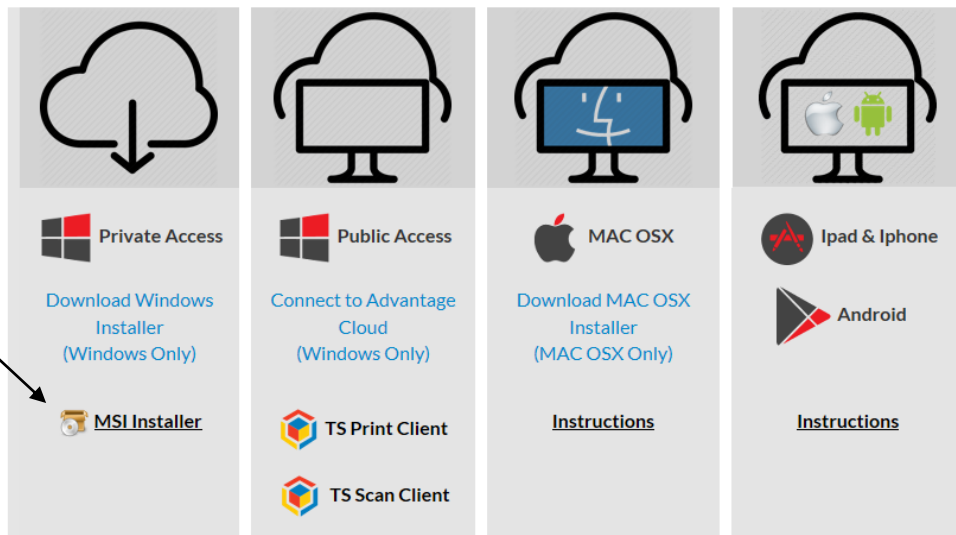
4132 Submit

Supported Operating System

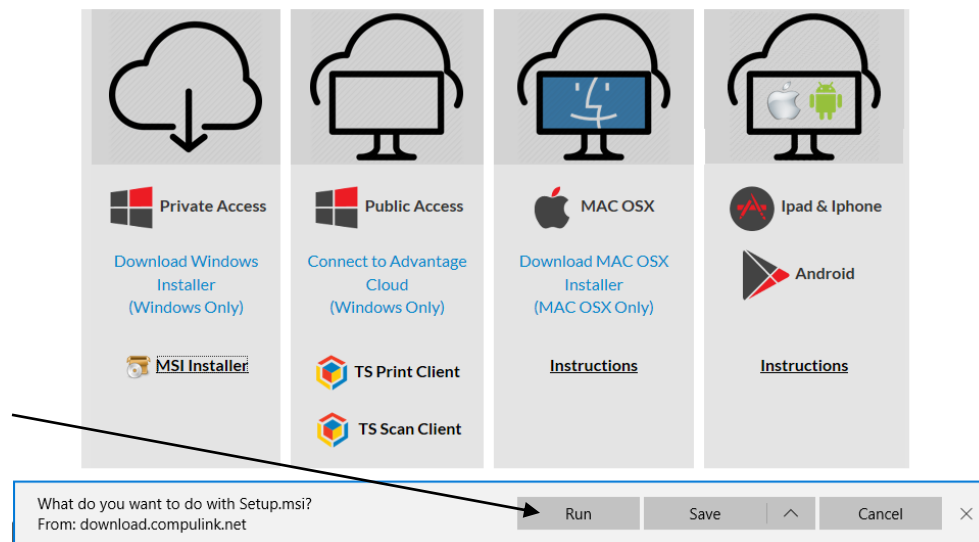
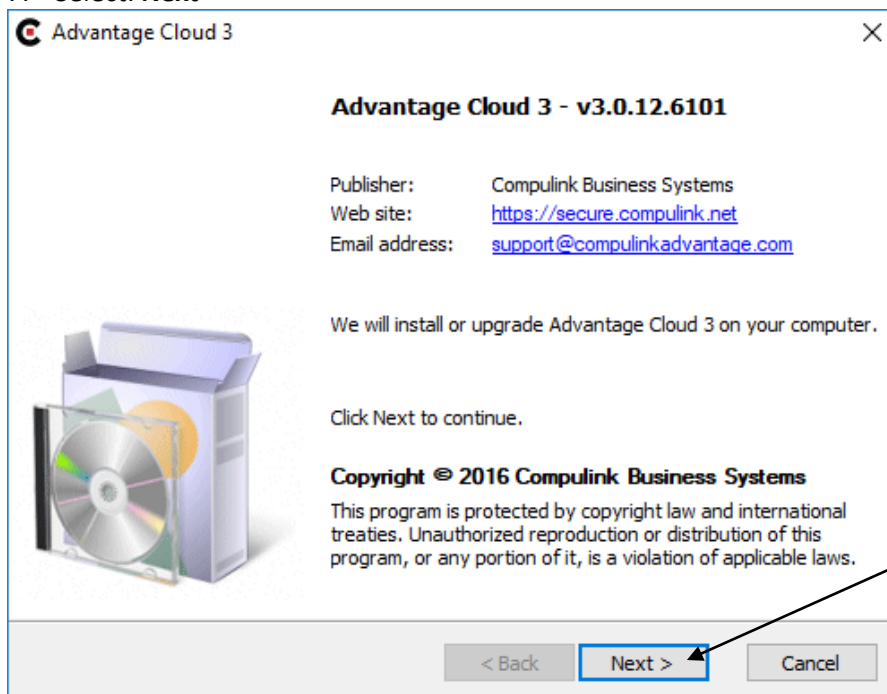
Windows 7,8,10

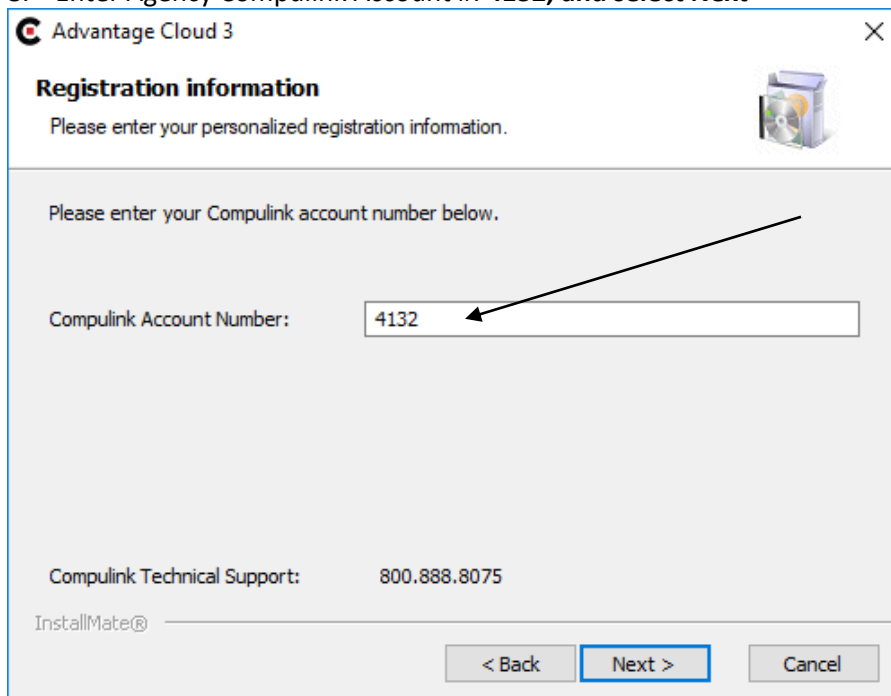
5. Select: **MSI Installer**

Installer for Account: **4132 - Family Service Association**

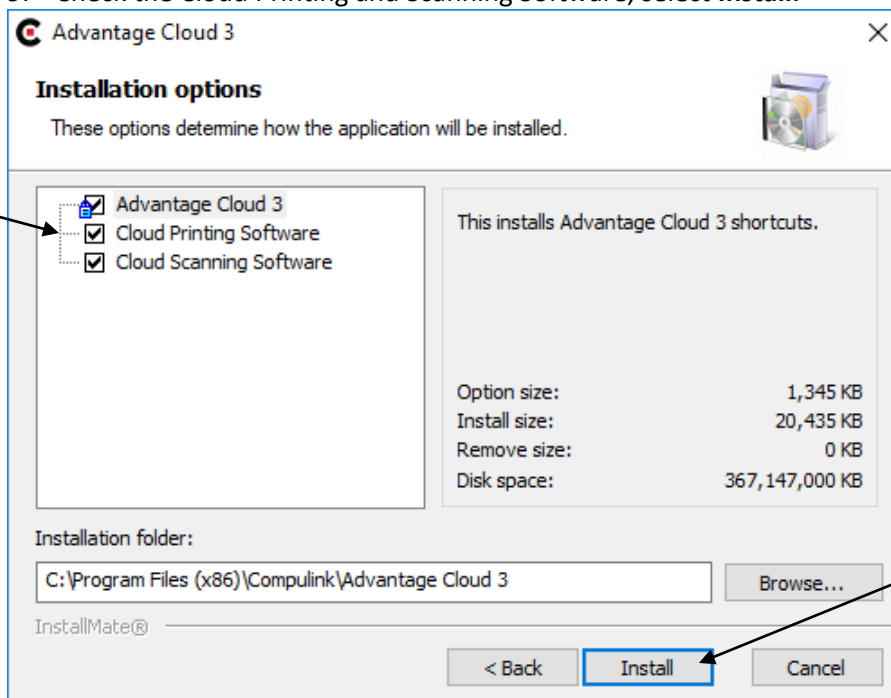


Private Access	Public Access	MAC OSX	Ipad & Iphone
<a href="#">Download Windows Installer (Windows Only)</a>	<a href="#">Connect to Advantage Cloud (Windows Only)</a>	<a href="#">Download MAC OSX Installer (MAC OSX Only)</a>	<a href="#">Instructions</a>
<a href="#">MSI Installer</a>	<a href="#">TS Print Client</a>	<a href="#">Instructions</a>	<a href="#">Instructions</a>
	<a href="#">TS Scan Client</a>		

6. Select: **Run**Installer for Account: **4132 - Family Service Association**7. Select: **Next**

8. Enter Agency Compulink Account #: **4132**, and select **Next**

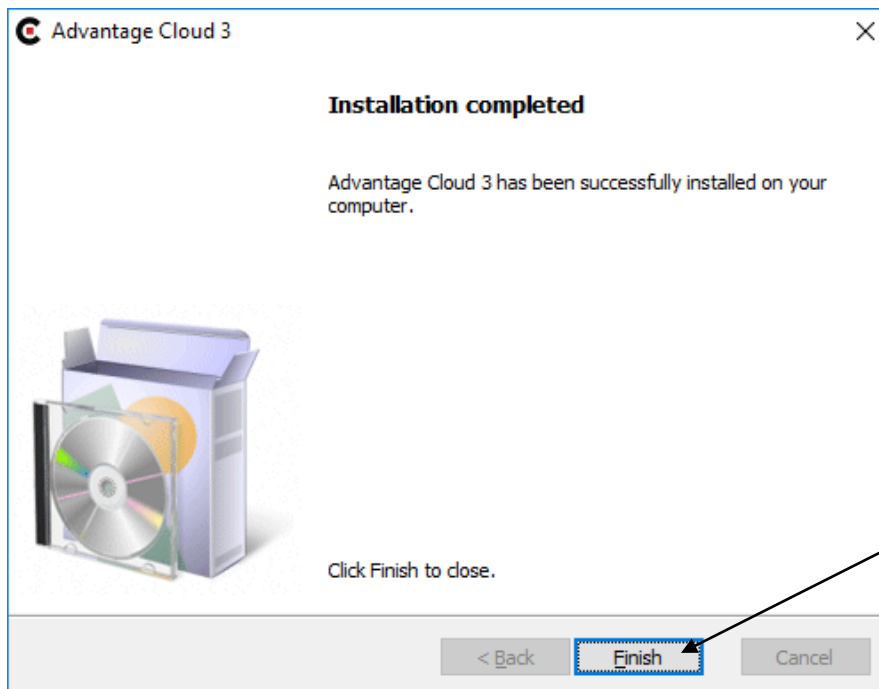
The screenshot shows the 'Registration information' window for Advantage Cloud 3. The title bar says 'Advantage Cloud 3'. Below the title, it says 'Registration information' and 'Please enter your personalized registration information.' There is a small icon of a CD/DVD. The main area says 'Please enter your Compulink account number below.' Below this is a text box labeled 'Compulink Account Number:' with the value '4132' entered. An arrow points to the text box. At the bottom, there is a text box for 'Compulink Technical Support:' with the value '800.888.8075'. Below that is the 'InstallMate®' logo. At the bottom right are three buttons: '< Back', 'Next >', and 'Cancel'. The 'Next >' button is highlighted with a blue border.

9. Check the Cloud Printing and Scanning Software, select **Install**.

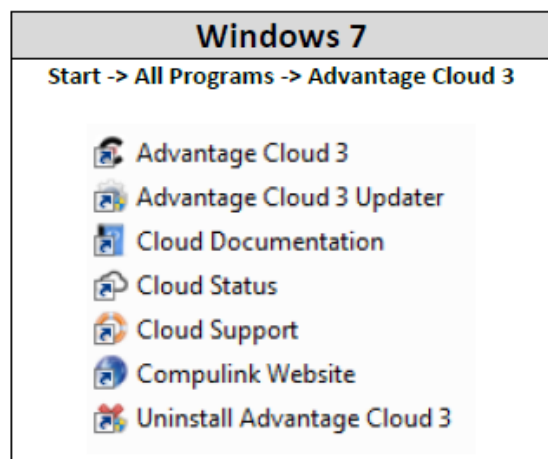
The screenshot shows the 'Installation options' window for Advantage Cloud 3. The title bar says 'Advantage Cloud 3'. Below the title, it says 'Installation options' and 'These options determine how the application will be installed.' There is a small icon of a CD/DVD. The main area is divided into two sections. The left section has a list of options with checkboxes: 'Advantage Cloud 3', 'Cloud Printing Software', and 'Cloud Scanning Software'. All three are checked. An arrow points to the 'Cloud Printing Software' checkbox. The right section says 'This installs Advantage Cloud 3 shortcuts.' Below this is a table of installation details:

Option size:	1,345 KB
Install size:	20,435 KB
Remove size:	0 KB
Disk space:	367,147,000 KB

Below the table is the 'Installation folder:' section with a text box containing 'C:\Program Files (x86)\Compulink\Advantage Cloud 3' and a 'Browse...' button. At the bottom right are three buttons: '< Back', 'Install', and 'Cancel'. The 'Install' button is highlighted with a blue border. An arrow points to the 'Install' button.

10. Select: **Finish**11. Look for the two **Shortcut** Icons on your Desktop. Select the **Advantage Cloud 3** icon to connect to Compulink Cloud.

## 12. These items will be added to the Windows 7 Program menu:

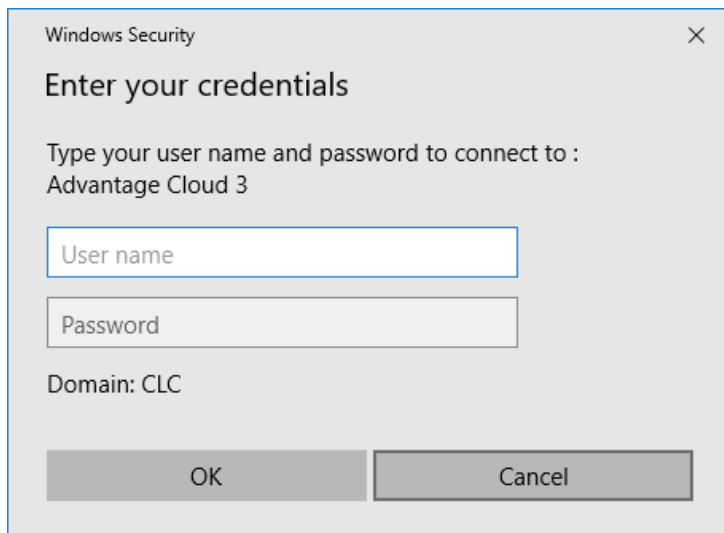


13. These items will be added to the Windows 10 Program menu:



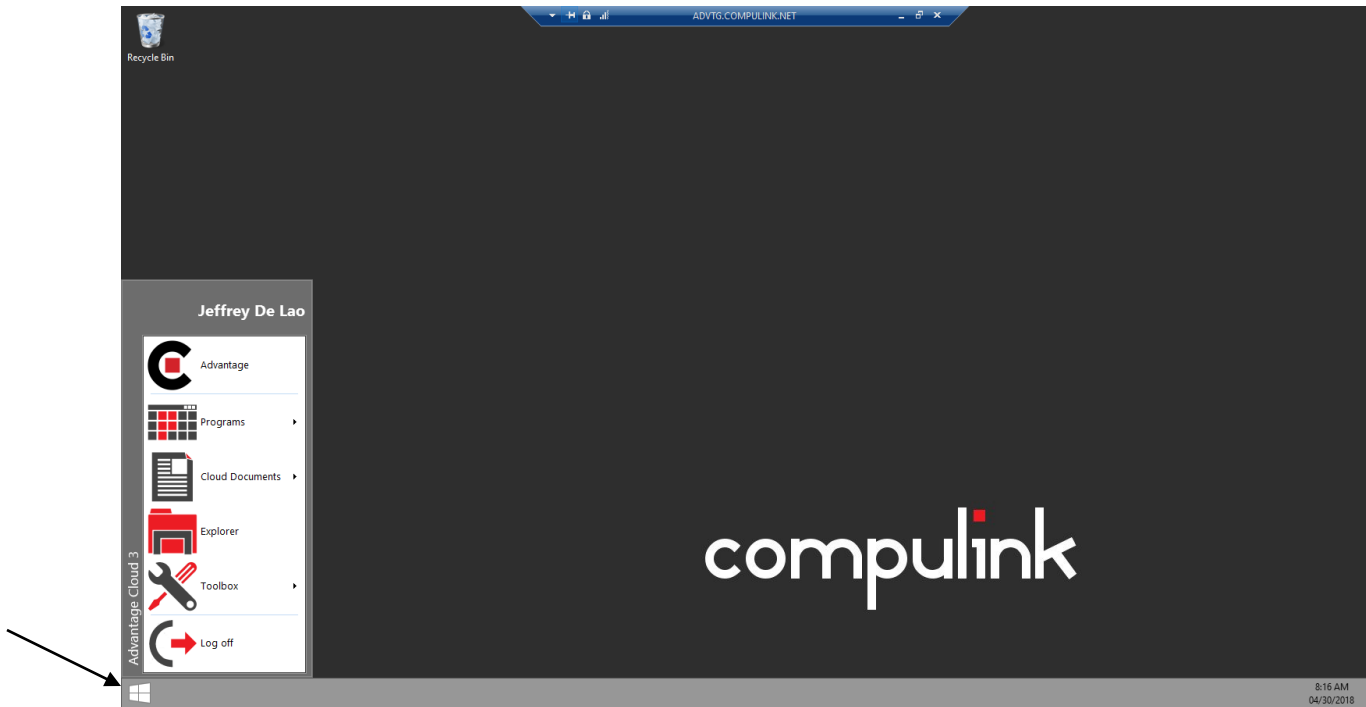
14. Congratulations. You have completed the **Compulink Advantage Cloud 3** computer client install for your computer. You are now ready to access and log into Compulink Cloud.

15. Refer to the **Compulink Advantage Cloud 3 User Guide** to if needed to access and log into the Agency's Compulink Advantage Cloud 3.

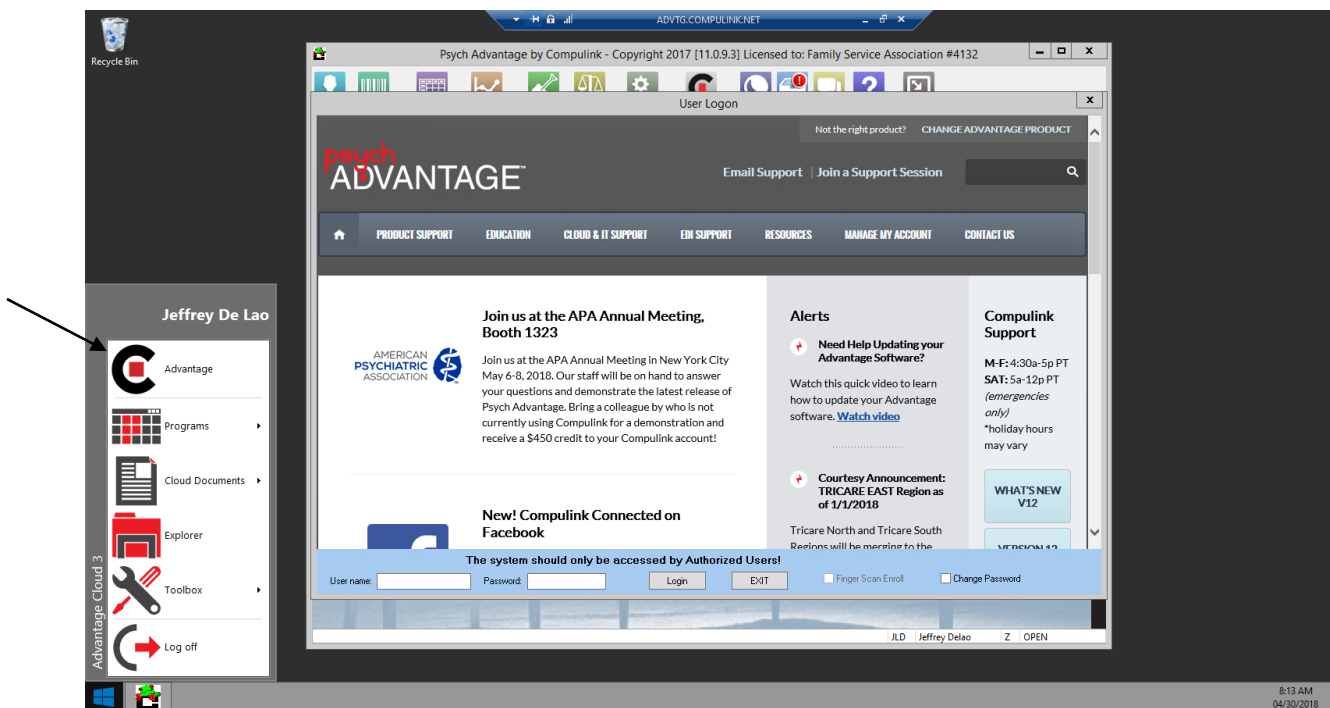


16. Your **User Name** and temporary **Password** will be provided by your Supervisor. You may be prompted to change the password when you sign in the first time.

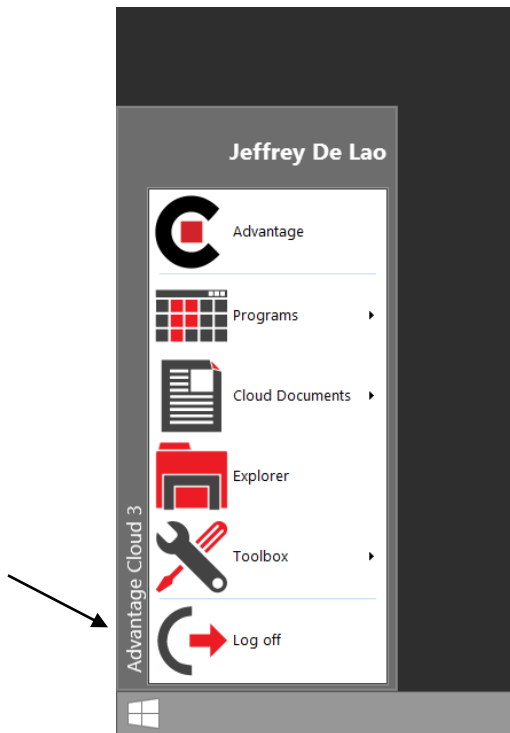
17. Your Compulink Cloud Start Screen will be displayed. For accessing Advantage Software, click on the Windows Start icon.



18. Enter your Compulink Login and Password set by your administrator to log into Advantage software.



19. Always use the “**Log Off**” option when you end your Compulink Cloud session.



20. Compulink Cloud Options:

- a. You can minimize the Compulink Cloud session screen while still logged in.
- b. You can copy and paste between your actual desktop and the Compulink Cloud session desktop.
- c. You can go from Compulink Cloud Full Screen to Partial Screen.

Contact the ITHelpDesk if you need assistance with Compulink Advantage Cloud Download and Install and log in process.